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U.S.S. CLARENCE K. BRONSON (DD668)

Care Fleet Post Office;
New York City, N. Y.,
June 24, 1943.

Executive Officer's Memorandum No. 2-43

Subject: General Notes for All Hands.

1. We have been using water from shore connections alongside the dock since commissioning. We are now going to use our own water, made by a steam distilling plant which has a limited capacity. The average allowance per man per day will be 15 gallons. This does include water used in the galley, laundry, scullery and for cleaning. Every man must do his utmost to cut down water expenditures. Men working in above spaces must be careful. Be careful in the washroom - don't fill basins all the way full; keep showers off except when actually in use. Keep shower heads screwed on tight to use less water. If expenditures exceed 15 gallons per day per man, we shall be forced to cut down on washroom hours. Do your best to avoid this.

2. All wooden crates, boxes, pasteboard cartons, paper, spare mattresses, and burnable material must be off the ship Thursday.

3. Everything must be secured for sea by Friday morning at 0700. All division officers and chief petty officers must check each storeroom and space for which they are responsible to insure that everything is secured so that nothing will be broken by rolling of the ship.

4. Every man check and double check his battle station and drill stations today. Refer any discrepancies to your division officer today.

5. There is still too much junk around the decks. Make every effort to stow things away properly when finished work.

6. All hands keep off lifelines. When underway with heavy motion of ship, keep your hands on inboard lifelines when walking fore and aft.

7. All hands will wear life jackets when the ship is underway in the open sea. Keep your life jacket with you at all times underway.